

# **CABINET and ASSEMBLY FORWARD PLAN**

June 2015 Edition

Publication Date: 22 May 2015

# THE FORWARD PLAN

## Explanatory note:

Barking and Dagenham Council has not delegated the taking of key decisions to individual Members or officers. Therefore all decisions listed in this Forward Plan will be made by either the Cabinet (the executive decision-making body) or the Assembly (full Council). The Health and Wellbeing Board, which deals with health-related decisions, has a separate Forward Plan which can be viewed on the Council's website at <http://modern.gov.barking-dagenham.gov.uk/mgListPlans.aspx?RPId=669&RD=0>.

For ease of reading, where this document refers to the 'decision-making body', this can be taken to mean the Cabinet or the Assembly. In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 the membership of these committees is listed in Appendix 1.

## Key Decisions

By law, councils have to publish a document detailing "Key Decisions" that are to be taken by the Cabinet or other committees / persons / bodies that have executive functions. The document, known as the Forward Plan, is required to be published 28 days before the date that the decisions are to be made. Key decisions are defined as:

- (i) Those that form the Council's budgetary and policy framework (this is explained in more detail in the Council's Constitution)
- (ii) Those that involve 'significant' spending or savings
- (iii) Those that have a significant effect on the community

In relation to (ii) above, Barking and Dagenham's definition of 'significant' is spending or savings of £200,000 or more that is not already provided for in the Council's Budget (the setting of the Budget is itself a Key Decision).

In relation to (iii) above, Barking and Dagenham has also extended this definition so that it relates to any decision that is likely to have a significant impact on one or more ward (the legislation refers to this aspect only being relevant where the impact is likely to be on two or more wards). As part of the Council's commitment to open government it has extended the scope of this document so that it includes all known issues, not just "Key Decisions", that are due to be considered by the decision-making body as far ahead as possible.

## Information included in the Forward Plan

In relation to each decision, the Forward Plan includes as much information as is available when it is published, including:

- the matter in respect of which the decision is to be made;
- the decision-making body (Barking and Dagenham does not delegate the taking of key decisions to individual Members or officers)

- the date when the decision is due to be made;

### Publicity in connection with Key decisions

Subject to any prohibition or restriction on their disclosure, the documents referred to in relation to each Key Decision are available to the public. Each entry in the Plan gives details of the main officer to contact if you would like some further information on the item. If you would like to view any of the documents listed you should contact Alan Dawson, Democratic Services Manager, Civic Centre, Dagenham, Essex RM10 7BN (telephone: 020 8227 2348, email: [committees@lbbd.gov.uk](mailto:committees@lbbd.gov.uk))

The agendas and reports for the decision-making bodies and other Council meetings open to the public will normally be published at least five clear working days before the meeting. For details about Council meetings and to view the agenda papers go to <http://modern.gov.barking-dagenham.gov.uk/ieDocHome.asp?Categories> and select the committee and meeting that you are interested in.

The Statutory Forward Plan will be published on or before the following dates during 2015/16:

<b>Edition</b>	<b>Publication date</b>
June 2015 Edition	22 May 2015
July 2015 Edition	22 June 2015
August 2015 Edition	20 July 2015
September 2015 Edition	17 August 2015
October 2015 Edition	14 September 2015
November 2015 Edition	12 October 2015
December 2015 Edition	16 November 2015
January 2016 Edition	21 December 2015
February 2016 Edition	15 January 2016
March 2016 Edition	15 February 2016
April 2016 Edition	21 March 2016
May 2016 Edition	25 April 2016
June 2016 Edition	23 May 2016

## Confidential or Exempt Information

Whilst the majority of the Cabinet's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Representations may be made to the Council about why a particular decision should be open to the public. Any such representations should be made to Alan Dawson, Democratic Services Manager, Civic Centre, Dagenham, Essex RM10 7BN (telephone: 020 8227 2348, email: [committees@lbbd.gov.uk](mailto:committees@lbbd.gov.uk)).

## Key to the table

Column 1 shows the projected date when the decision will be taken and who will be taking it. However, an item shown on the Forward Plan may, for a variety of reasons, be deferred or delayed. It is suggested, therefore, that anyone with an interest in a particular item, especially if he/she wishes to attend the meeting at which the item is scheduled to be considered, should check within 7 days of the meeting that the item is included on the agenda for that meeting, either by clicking on <http://moderngov.barking-dagenham.gov.uk/ieListMeetings.aspx?CId=180&Year=0> (for items to be considered by the Cabinet) and <http://moderngov.barking-dagenham.gov.uk/ieListMeetings.aspx?CId=179&Year=0> (for items to be considered by the Assembly), or by contacting Alan Dawson on 020 8227 2348, [alan.dawson@lbbd.gov.uk](mailto:alan.dawson@lbbd.gov.uk).

Column 2 sets out the title of the report or subject matter and the nature of the decision being sought. For 'key decision' items the title is shown in **bold type** - for all other items the title is shown in normal type. Column 2 also lists the ward(s) in the Borough that the issue relates to.

Column 3 shows whether the issue is expected to be considered in the open part of the meeting or whether it may, in whole or in part, be considered in private and, if so, the reason(s) why.

Column 4 gives the details of the lead officer for the item.

Decision taker/ Projected Date	Subject Matter  Nature of Decision	Open / Private (and reason if all / part is to be private)	Relevant Lead Contact
<b>Cabinet: 23.6.15</b>	<b>Corporate Delivery Plan 2014/15 - Quarter 4 Update</b> : Framework  The Cabinet will be presented with a summary of performance for all Corporate Delivery Plan Indicators for the latest quarterly period.  <ul style="list-style-type: none"> <li>Wards Directly Affected: All Wards</li> </ul>	Open	Jonathan Bunt, Chief Finance Officer (Tel: 020 8724 8427) (jonathan.bunt@lbbd.gov.uk)
<b>Cabinet: 23.6.15</b>	<b>Revenue and Capital Final Outturn 2014/15</b> : Financial <i>[Annual Item]</i>  The Cabinet will be asked to approve the Council's revenue and capital outturn position for 2014/15 and, if necessary, any appropriate in-year budget adjustments.  <ul style="list-style-type: none"> <li>Wards Directly Affected: Not Applicable</li> </ul>	Open	Jonathan Bunt, Chief Finance Officer (Tel: 020 8724 8427) (jonathan.bunt@lbbd.gov.uk)
<b>Cabinet: 23.6.15</b>	<b>Treasury Management Annual Report 2014/15 and Strategy 2015/16</b> : Financial <i>[Annual Item]</i>  The Cabinet will be asked to consider, and recommend to the Assembly, the outturn position for the Council's Treasury Management activities during 2014/15 and approve the Treasury Management Strategy for 2015/16.  <ul style="list-style-type: none"> <li>Wards Directly Affected: Not Applicable</li> </ul>	Open	Jonathan Bunt, Chief Finance Officer (Tel: 020 8724 8427) (jonathan.bunt@lbbd.gov.uk)
<b>Cabinet: 23.6.15</b>	<b>Dropped Kerb Policy</b> : Community  The Cabinet will be asked to approve a new policy in relation to the installation of dropped kerbs at residential properties and commercial premises in the Borough.  <ul style="list-style-type: none"> <li>Wards Directly Affected: All Wards</li> </ul>	Open	Robin Payne, Divisional Director of Environment (Tel: 020 8227 5660) (robin.payne@lbbd.gov.uk)

<p><b>Cabinet: 23.6.15</b></p>	<p>Disposal of Surplus Library Book Stock</p> <p>A review of the book stock held by the Council's library service has identified a number of potentially valuable books that are no longer required by the service. The book stock proposed for sale does not include any items that relate to the local area, Essex or other subjects relating to the collection policy of the Council's Heritage Services.</p> <p>The Cabinet will be asked, in line with the Council's disposal of assets policy, to approve the sale of these items at auction, with the income received to be re-invested in the library service.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Paul Hogan, Divisional Director of Culture and Sport (Tel: 020 8227 3576) (paul.hogan@lbbd.gov.uk)</p>
<p><b>Cabinet: 23.6.15</b></p>	<p><b>Barking and Dagenham Sport and Physical Activity Strategy</b> : Community</p> <p>The Cabinet will be asked to approve a new Sport and Physical Activity Strategy aimed at increasing Borough residents' participation in physical activity to improve the health of local residents. The Strategy will also set out plans to help the Council, its partners and local sports clubs to raise funds to support improvements in service delivery as well as enable a joined up approach that will encourage participation levels.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Paul Hogan, Divisional Director of Culture and Sport (Tel: 020 8227 3576) (paul.hogan@lbbd.gov.uk)</p>
<p><b>Cabinet: 23.6.15</b></p>	<p><b>Discretionary Rate Relief Policy</b> : Community,,: Financial</p> <p>The Cabinet will be asked to consider and approve a revised Discretionary Rate Relief Policy in the light of the Council's decision to reduce the budget available.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Part Exempt The report/appendices may contain information relating to the financial affairs of third parties.</p>	<p>Jonathan Bunt, Chief Finance Officer (Tel: 020 8724 8427) (jonathan.bunt@lbbd.gov.uk)</p>

<p><b>Cabinet: 23.6.15</b></p>	<p><b>Review of Local Emergency Welfare Schemes for Vulnerable Residents :</b> Community,,: Financial</p> <p>The Cabinet will be presented with a report on the range of emergency welfare funds addressing the austerity faced in Barking and Dagenham in light of the introduction of universal credits, and be asked to approve arrangements for the future of the Local Emergency Support Service within that context.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Glynis Rogers, Divisional Director, Community and Partnerships (Tel: 020 8227 2827) (glynis.rogers@lbbd.gov.uk)</p>
<p><b>Cabinet: 23.6.15</b></p>	<p><b>Equalities and Diversity in Employment Policy - Update :</b> Community</p> <p>The Cabinet will be presented with an update report on the implementation of the Council's Equalities and Diversity in Employment Policy and asked to approve proposals relating to recruitment and interviewing, targets within the policy and the funding arrangements for the project.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Martin Rayson, Divisional Director, Human Resources &amp; Organisational Development (Tel: 020 8227 3113) (martin.rayson@lbbd.gov.uk)</p>
<p><b>Cabinet: 23.6.15</b></p>	<p><b>Housing Revenue Account (HRA) Business Plan 2015/16 :</b> Community,,: Financial</p> <p>The Cabinet will be asked to approve the HRA Business Plan for 2015/16 which will set out the Council's ambitions for the income and expenditure on housing and associated stock.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Steven Tucker, Director of Housing (Tel: 020 8227 5700) (steven.tucker@lbbd.gov.uk)</p>

<p><b>Cabinet: 23.6.15</b></p>	<p><b>Right To Buy Social Mobility Fund</b> : Community,: Financial</p> <p>The Council has successfully bid for £1.2m from the Government's Right to Buy Social Mobility Fund, aimed at extending opportunities for households to enter the Right to Buy market.</p> <p>The Cabinet will be asked to agree the implementation and details of a local scheme which would support the following categories of households:</p> <ul style="list-style-type: none"> <li>- Older tenants wishing to move to a different area to be closer to family or into more suitable accommodation;</li> <li>- Working age tenants may want to move closer to employment opportunities;</li> <li>- Tenants struggling to get a mortgage, for example because they live in a property of non-standard construction.</li> </ul> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Steven Tucker, Director of Housing (Tel: 020 8227 5700) (steven.tucker@lbbd.gov.uk)</p>
<p><b>Cabinet: 23.6.15</b></p>	<p><b>Payment By Instalments</b> : Community</p> <p>The Cabinet will be asked to approve proposals relating to the introduction of a 'payment by instalment' policy which would give residents choice over how they pay the Council for goods and services, as a means of supporting those in financial hardship.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Jonathan Bunt, Chief Finance Officer (Tel: 020 8724 8427) (jonathan.bunt@lbbd.gov.uk)</p>
<p><b>Cabinet: 23.6.15</b></p>	<p><b>Transfer of the Health Visiting Service to the Council</b> : Financial</p> <p>The Cabinet will be asked to approve proposals to enable the transfer from NHS England to the Council of responsibility for commissioning public health services for children aged up to 5, with effect from 1 October 2015.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Matthew Cole, Director of Public Health (Tel: 020 8227 3657) (matthew.cole@lbbd.gov.uk)</p>



<p><b>Cabinet:</b> <b>23.6.15</b></p>	<p><b>Heritage Collections Framework Policies</b> : Community</p> <p>The Cabinet will be asked to approve the Valence House Museum and the Archive and Local Studies Collections policies, which will support the Council's application to the National Accreditation Scheme for Museums and Galleries (UK) and the new Archive Service Accreditation.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Paul Hogan, Divisional Director of Culture and Sport (Tel: 020 8227 3576) (paul.hogan@lbbd.gov.uk)</p>
<p><b>Assembly:</b> <b>15.7.15</b></p>	<p><b>Treasury Management Annual Report 2014/15 and Strategy 2015/16</b> : Financial <i>[Annual Item]</i></p> <p>The Assembly will be recommended to approve the outturn position for the Council's Treasury Management activities during 2014/15 and approve the Treasury Management Strategy for 2015/16.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Jonathan Bunt, Chief Finance Officer (Tel: 020 8724 8427) (jonathan.bunt@lbbd.gov.uk)</p>
<p><b>Cabinet:</b> <b>21.7.15</b></p>	<p><b>Disposal Options for former Remploy Site, Creek Road</b> : Financial</p> <p>Cabinet had previously agreed to purchase the former Remploy building on Creek Road and asked for a future report setting out options for disposal following demolition works, marriage of leasehold and freehold interests and removal of restrictive covenants.</p> <p>The Cabinet will be presented with a report on a range of options for the Council to bring the site back into active employment and realise investment potential and will be asked to agree the way forward.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Thames</li> </ul>	<p>Open</p>	<p>Jeremy Grint, Divisional Director of Regeneration (Tel: 020 8227 2443) (jeremy.grint@lbbd.gov.uk)</p>
<p><b>Cabinet:</b> <b>21.7.15</b></p>	<p><b>Local Plan Issues and Options</b> : Community</p> <p>The Cabinet will be asked to approve arrangements to consult on Local Plan issues and options.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Jeremy Grint, Divisional Director of Regeneration (Tel: 020 8227 2443) (jeremy.grint@lbbd.gov.uk)</p>

<p><b>Cabinet: 21.7.15</b></p>	<p><b>Barking Housing Zone</b> : Financial</p> <p>By Minute 8 (4 August 2014), the Cabinet approved proposals to submit a bid for Barking town centre to become a London Housing Zone.</p> <p>In the event that the Council's overall bid is approved by the GLA, the Cabinet will be asked to agree certain aspects to progress the schemes to be delivered as part of the approved bid and the entering into of various agreements with the GLA. The report will also cover the opportunities for delivering permanent low cost home ownership in Barking Town Centre</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Abbey; Gascoigne</li> </ul>	<p>Part Exempt The report and/or appendices may contain commercially confidential information.</p>	<p>Jeremy Grint, Divisional Director of Regeneration (Tel: 020 8227 2443) (jeremy.grint@lbbd.gov.uk)</p>
<p><b>Cabinet: 21.7.15</b></p>	<p><b>Proposed Youth Zone Development - Parsloes Park</b> : Community</p> <p>The Cabinet will be asked to approve proposals for the development of a Youth Zone providing programmed activities for young people in Parsloes Park, as part of the wider vision to improve and encourage greater use for formal and informal recreation.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Mayesbrook; Parsloes</li> </ul>	<p>Open</p>	<p>Peter Appleton, ACS Commissioning Lead (Tel: 020 8227 3339) (peter.appleton2@lbbd.gov.uk)</p>
<p><b>Cabinet: 21.7.15</b></p>	<p><b>Culture and Sport Services - Proposed Scope of the Trust and Strategic Direction</b> : Financial</p> <p>The Cabinet will be asked to agree arrangements relating to the establishment of a Trust which shall manage and operate services currently provided via the Council's Culture and Sport division.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Part Exempt The report / appendices may contain commercially confidential information.</p>	<p>Peter Appleton, ACS Commissioning Lead (Tel: 020 8227 3339) (peter.appleton2@lbbd.gov.uk)</p>
<p><b>Cabinet: 21.7.15</b></p>	<p><b>Budget Monitoring 2015/16</b> : Financial</p> <p>The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2015/16 and, if necessary, consider proposals for in-year adjustments aimed at achieving a balanced budget position at the year end.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Jonathan Bunt, Chief Finance Officer (Tel: 020 8724 8427) (jonathan.bunt@lbbd.gov.uk)</p>

<b>Cabinet: 21.7.15</b>	<p><b>Housing Asset Management Strategy</b> : Community,; Financial</p> <p>The Cabinet will be asked to approve the Housing Asset Management Strategy, which will set out the proposals to ensure that Council-owned housing assets are well maintained to a good standard and future decisions about their refurbishment or reinvestment secure good quality housing stock into the future.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	Open	Steven Tucker, Director of Housing (Tel: 020 8227 5700) (steven.tucker@lbbd.gov.uk)
<b>Cabinet: 21.7.15</b>	<p><b>Homelessness Strategy 2015 - 2020</b> : Community,; Financial</p> <p>The Cabinet will be asked to approve the Barking and Dagenham Homelessness Strategy for 2015 – 2020.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	Open	Steven Tucker, Director of Housing (Tel: 020 8227 5700) (steven.tucker@lbbd.gov.uk)
<b>Cabinet: 21.7.15</b>	<p><b>Re-Procurement of Housing Investment Delivery Contracts</b> : Financial</p> <p>The Cabinet will be asked to agree proposals for the re-procurement of the Housing Investment Delivery Contracts, including the procurement strategy, proposed areas of work and the structure of the new contracts.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	Open	Steven Tucker, Director of Housing (Tel: 020 8227 5700) (steven.tucker@lbbd.gov.uk)
<b>Cabinet: 21.7.15</b>	<p><b>Review of Housing Allocations Policy</b> : Community</p> <p>On 4 August 2014, Cabinet approved a new housing allocations policy which took effect for new applicants from 3 November 2014.</p> <p>The Cabinet will be asked to agree to apply the new policy retrospectively to all applications received prior to 3 November 2014, as a means of ensuring a consistent and transparent approach to the assessment of all housing applications.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	Open	Anne Baldock, Housing Advice Service, Group Manager (Tel: 0208 227 5186) (anne.baldock@lbbd.gov.uk)

<b>Cabinet: 15.9.15</b>	<p><b>Sustainable Energy Strategy</b> : Community</p> <p>The Cabinet will be asked to agree the Corporate Sustainable Energy Strategy.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	Open	Jonathan Bunt, Chief Finance Officer (Tel: 020 8724 8427) (jonathan.bunt@lbbd.gov.uk)
<b>Cabinet: 15.9.15</b>	<p><b>Climate Change Strategy</b> : Community</p> <p>The Cabinet will be asked to agree the update and implementation of the Corporate Climate Change Strategy.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	Open	Jonathan Bunt, Chief Finance Officer (Tel: 020 8724 8427) (jonathan.bunt@lbbd.gov.uk)
<b>Cabinet: 15.9.15</b>	<p><b>Budget Monitoring 2015/16</b> : Financial</p> <p>The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2015/16 and, if necessary, consider proposals for in-year adjustments aimed at achieving a balanced budget position at the year end.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	Open	Jonathan Bunt, Chief Finance Officer (Tel: 020 8724 8427) (jonathan.bunt@lbbd.gov.uk)
<b>Cabinet: 15.9.15</b>	<p>Debt Management Performance and Write-Offs 2015/16 (Quarter 1)</p> <p>The Cabinet will be presented with a report on debt management performance and write offs for the latest quarterly period.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	Open	Jonathan Bunt, Chief Finance Officer (Tel: 020 8724 8427) (jonathan.bunt@lbbd.gov.uk)
<b>Cabinet: 15.9.15</b>	<p><b>Corporate Delivery Plan 2015/16 - Quarter 1 Update</b> : Community</p> <p>The Cabinet will be presented with a summary of performance for all Corporate Delivery Plan Indicators for the latest quarterly period.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	Open	Jonathan Bunt, Chief Finance Officer (Tel: 020 8724 8427) (jonathan.bunt@lbbd.gov.uk)

<p><b>Cabinet:</b> <b>15.9.15</b></p>	<p>Children's Social Care Annual Report 2014/15 <i>[Annual Item]</i></p> <p>The Cabinet will be presented with a report on the annual review of activity within children's social care.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Ann Graham, Divisional Director of Complex Needs &amp; Social Care (Tel: 020 8227 2233) (ann.graham@lbbd.gov.uk)</p>
<p><b>Cabinet:</b> <b>13.10.15</b></p>	<p><b>Budget Monitoring 2015/16</b> : Financial</p> <p>The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2015/16 and, if necessary, consider proposals for in-year adjustments aimed at achieving a balanced budget position at the year end.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Jonathan Bunt, Chief Finance Officer (Tel: 020 8724 8427) (jonathan.bunt@lbbd.gov.uk)</p>
<p><b>Cabinet:</b> <b>13.10.15</b></p>	<p><b>Tenancy Policies</b> : Community</p> <p>The Cabinet will be asked to approve revised policies relating to tenancy management, such as management transfers, concessionary offers and the keeping of pets, in the context of modern day good practice and current housing pressures.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Steven Tucker, Director of Housing (Tel: 020 8227 5700) (steven.tucker@lbbd.gov.uk)</p>
<p><b>Cabinet:</b> <b>10.11.15</b></p>	<p><b>School Funding Formula 2016/17</b> : Financial <i>[Annual Item]</i></p> <p>The Cabinet will be provided with an update on the school funding position in the light of the new funding regime and asked to approve the school funding formula for 2016/17.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Jane Hargreaves, Divisional Director of Education, Youth &amp; Childcare (Tel: 020 8227 2686) (jane.hargreaves@lbbd.gov.uk)</p>

<p><b>Cabinet: 10.11.15</b></p>	<p><b>Treasury Management Mid-Year Review</b> : Financial <i>[Annual Item]</i></p> <p>The Cabinet will be presented with an update on the Council's Treasury Management Strategy 2015/16, the background to the treasury management decisions subsequently made and compliance with the Prudential Code Indicators, and asked to recommend the Assembly to approve any appropriate amendments to the Strategy.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Jonathan Bunt, Chief Finance Officer (Tel: 020 8724 8427) (jonathan.bunt@lbbd.gov.uk)</p>
<p><b>Cabinet: 10.11.15</b></p>	<p><b>Fees and Charges 2016/17</b> : Community,: Financial</p> <p>The Cabinet will be asked to consider and approve the proposed fees and charges for 2015/16 for all Council services.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Jonathan Bunt, Chief Finance Officer (Tel: 020 8724 8427) (jonathan.bunt@lbbd.gov.uk)</p>
<p><b>Cabinet: 10.11.15</b></p>	<p><b>Budget Monitoring 2015/16</b> : Financial</p> <p>The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2015/16 and, if necessary, consider proposals for in-year adjustments aimed at achieving a balanced budget position at the year end.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Jonathan Bunt, Chief Finance Officer (Tel: 020 8724 8427) (jonathan.bunt@lbbd.gov.uk)</p>
<p><b>Cabinet: 10.11.15</b></p>	<p>Annual Education Performance Report</p> <p>The Cabinet will be presented with a summary of school performance results for the year, alongside an update on actions taken in response to the School Improvement inspection recommendations.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Jane Hargreaves, Divisional Director of Education, Youth &amp; Childcare (Tel: 020 8227 2686) (jane.hargreaves@lbbd.gov.uk)</p>

<p><b>Cabinet:</b> <b>10.11.15</b></p>	<p><b>Housing Shared Ownership</b> : Community,: Financial</p> <p>The Council's Housing Strategy includes an objective to deliver homes across a range of tenure so that lower income working households have more housing options.</p> <p>The Cabinet will be asked to approve proposals for a pilot of low cost home ownership products aimed at enabling households to own a share of their home, options for New Build Shared Ownership, options for current tenants to own a share of their home.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Steven Tucker, Director of Housing (Tel: 020 8227 5700) (steven.tucker@lbbd.gov.uk)</p>
<p><b>Cabinet:</b> <b>10.11.15</b></p>	<p><b>Customer Access Strategy</b> : Community</p> <p>The Cabinet will be asked to approve a strategy for consultation and engagement with Council tenants and leaseholders, which will be in line with the Council's customer access strategy.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Steven Tucker, Director of Housing (Tel: 020 8227 5700) (steven.tucker@lbbd.gov.uk)</p>
<p><b>Assembly:</b> <b>2.12.15</b></p>	<p><b>Treasury Management Mid-Year Review</b> : Financial <i>[Annual Item]</i></p> <p>The Assembly will be presented with an update on the Council's Treasury Management Strategy 2015/16, the background to the treasury management decisions subsequently made and compliance with the Prudential Code Indicators, and asked to approve any appropriate amendments to the Strategy.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Jonathan Bunt, Chief Finance Officer (Tel: 020 8724 8427) (jonathan.bunt@lbbd.gov.uk)</p>
<p><b>Cabinet:</b> <b>15.12.15</b></p>	<p><b>Budget Strategy 2016/17 to 2018/19</b> All Issue Categories <i>[Annual Item]</i></p> <p>The Cabinet will be presented with a progress report on the budget setting process for 2016/17 and beyond and asked to consider appropriate proposals that would assist the Council in setting a balanced budget for 2016/17.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Jonathan Bunt, Chief Finance Officer (Tel: 020 8724 8427) (jonathan.bunt@lbbd.gov.uk)</p>

<b>Cabinet: 15.12.15</b>	<b>Budget Monitoring 2015/16</b> : Financial  The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2015/16 and, if necessary, consider proposals for in-year adjustments aimed at achieving a balanced budget position at the year end.  <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	Open	Jonathan Bunt, Chief Finance Officer (Tel: 020 8724 8427) (jonathan.bunt@lbbd.gov.uk)
<b>Cabinet: 15.12.15</b>	<b>Debt Management Performance and Write-Offs 2015/16 (Quarter 2)</b>  The Cabinet will be presented with a report on debt management performance and write offs for the latest quarterly period.  <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	Open	Jonathan Bunt, Chief Finance Officer (Tel: 020 8724 8427) (jonathan.bunt@lbbd.gov.uk)
<b>Cabinet: 15.12.15</b>	<b>Corporate Delivery Plan 2015/16 - Quarter 2 Update</b> : Community  The Cabinet will be presented with a summary of performance for all Corporate Delivery Plan Indicators for the latest quarterly period.  <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	Open	Jonathan Bunt, Chief Finance Officer (Tel: 020 8724 8427) (jonathan.bunt@lbbd.gov.uk)
<b>Cabinet: 19.1.16</b>	<b>Calculation and Setting of Council Tax Base 2016/17</b> : Financial <i>[Annual Item]</i>  The Cabinet will be asked to agree the Council Tax Base for 2016/17, as part of the process for setting the annual level of Council Tax.  <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	Open	Jonathan Bunt, Chief Finance Officer (Tel: 020 8724 8427) (jonathan.bunt@lbbd.gov.uk)
<b>Cabinet: 19.1.16</b>	<b>Budget Monitoring 2015/16</b> : Financial  The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2015/16 and, if necessary, consider proposals for in-year adjustments aimed at achieving a balanced budget position at the year end.  <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	Open	Jonathan Bunt, Chief Finance Officer (Tel: 020 8724 8427) (jonathan.bunt@lbbd.gov.uk)



<p><b>Cabinet: 15.2.16</b></p>	<p><b>Housing Revenue Account Estimates and Review of Rents and Other Charges 2016/17</b> : Community,,: Financial [<i>Annual Item</i>]</p> <p>The Cabinet will be asked to consider the HRA estimates and rent levels for Council properties for 2016/17, together with service and other related charges, to enable the delivery of efficient and effective services to the Council's tenants and leaseholders for the forthcoming financial year.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Steven Tucker, Director of Housing (Tel: 020 8227 5700) (steven.tucker@lbbd.gov.uk)</p>
<p><b>Cabinet: 15.2.16</b></p>	<p><b>Budget Framework 2016/17</b> All Issue Categories [<i>Annual Item</i>]</p> <p>The Cabinet will be asked to consider and make appropriate recommendations to the Assembly in respect of:</p> <ul style="list-style-type: none"> <li>- the revised Revenue Estimates for 2015/16;</li> <li>- the base Revenue Estimates for 2016/17;</li> <li>- the level of Council Tax for 2016/17;</li> <li>- the Capital Programme for 2016/17 to 2018/19;</li> <li>- the Medium Term Financial Strategy for 2016/17 to 2019/20</li> </ul> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Jonathan Bunt, Chief Finance Officer (Tel: 020 8724 8427) (jonathan.bunt@lbbd.gov.uk)</p>
<p><b>Cabinet: 15.2.16</b></p>	<p><b>Treasury Management Strategy Statement 2016/17</b> All Issue Categories [<i>Annual Item</i>]</p> <p>The Cabinet will be asked to recommend the Assembly to approve the Annual Treasury Management Strategy, including the Council's Prudential Indicators.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Jonathan Bunt, Chief Finance Officer (Tel: 020 8724 8427) (jonathan.bunt@lbbd.gov.uk)</p>
<p><b>Cabinet: 15.2.16</b></p>	<p><b>Pay Policy Statement 2016/17</b> : Framework [<i>Annual Item</i>]</p> <p>The Cabinet will be asked to recommend the Assembly to approve the Council's Pay Policy Statement for 2016/17, in line with the requirements of the Localism Act 2011.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Martin Rayson, Divisional Director, Human Resources &amp; Organisational Development (Tel: 020 8227 3113) (martin.rayson@lbbd.gov.uk)</p>

<p><b>Cabinet:</b> <b>15.2.16</b></p>	<p><b>Budget Monitoring 2015/16</b> : Financial</p> <p>The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2015/16 and, if necessary, consider proposals for in-year adjustments aimed at achieving a balanced budget position at the year end.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Jonathan Bunt, Chief Finance Officer (Tel: 020 8724 8427) (jonathan.bunt@lbbd.gov.uk)</p>
<p><b>Assembly:</b> <b>24.2.16</b></p>	<p><b>Budget Framework 2016/17</b> All Issue Categories <i>[Annual Item]</i></p> <p>The Assembly will be recommended to approve:</p> <ul style="list-style-type: none"> <li>- the revised Revenue Estimates for 2015/16;</li> <li>- the base Revenue Estimates for 2016/17;</li> <li>- the level of Council Tax for 2016/17;</li> <li>- the Capital Programme for 2016/17 to 2018/19;</li> <li>- the Medium Term Financial Strategy for 2016/17 to 2019/20</li> </ul> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Jonathan Bunt, Chief Finance Officer (Tel: 020 8724 8427) (jonathan.bunt@lbbd.gov.uk)</p>
<p><b>Assembly:</b> <b>24.2.16</b></p>	<p><b>Treasury Management Strategy Statement 2016/17</b> All Issue Categories <i>[Annual Item]</i></p> <p>The Assembly will be recommended to approve the Annual Treasury Management Strategy, including the Council's Prudential Indicators.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Jonathan Bunt, Chief Finance Officer (Tel: 020 8724 8427) (jonathan.bunt@lbbd.gov.uk)</p>
<p><b>Assembly:</b> <b>24.2.16</b></p>	<p><b>Pay Policy Statement 2016/17</b> : Framework <i>[Annual Item]</i></p> <p>The Assembly will be recommended to approve the Council's Pay Policy Statement for 2016/17, in line with the requirements of the Localism Act 2011.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Martin Rayson, Divisional Director, Human Resources &amp; Organisational Development (Tel: 020 8227 3113) (martin.rayson@lbbd.gov.uk)</p>

<p><b>Cabinet: 15.3.16</b></p>	<p><b>Procurement of Parking Software</b> : Financial</p> <p>The contract for the provision of the Parking IT System is due for renewal in 2015. A requirements mapping exercise, supported by a business case, has been completed and the most cost effective solution that meets the Council's requirement is for a continuation of the current system augmented by a number of additional modules.</p> <p>The Cabinet will be asked to approve the procurement of a licence extension of the current system and additional modules.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Robin Payne, Divisional Director of Environment (Tel: 020 8227 5660) (robin.payne@lbbd.gov.uk)</p>
<p><b>Cabinet: 15.3.16</b></p>	<p><b>Budget Monitoring 2015/16</b> : Financial</p> <p>The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2015/16 and, if necessary, consider proposals for in-year adjustments aimed at achieving a balanced budget position at the year end.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Jonathan Bunt, Chief Finance Officer (Tel: 020 8724 8427) (jonathan.bunt@lbbd.gov.uk)</p>
<p><b>Cabinet: 15.3.16</b></p>	<p>Debt Management Performance and Write-Offs 2015/16 (Quarter 3)</p> <p>The Cabinet will be presented with a report on debt management performance and write offs for the latest quarterly period.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Jonathan Bunt, Chief Finance Officer (Tel: 020 8724 8427) (jonathan.bunt@lbbd.gov.uk)</p>
<p><b>Cabinet: 15.3.16</b></p>	<p><b>Corporate Delivery Plan 2015/16 - Quarter 3 Update</b> : Community</p> <p>The Cabinet will be presented with a summary of performance for all Corporate Delivery Plan Indicators for the latest quarterly period.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Jonathan Bunt, Chief Finance Officer (Tel: 020 8724 8427) (jonathan.bunt@lbbd.gov.uk)</p>

<p><b>Assembly:</b> <b>18.5.16</b></p>	<p>Appointments to the Political Structure and Other Bodies 2016/17 <i>[Annual Item]</i></p> <p>The Assembly will be asked to make appointments to the Political Structure and Other Bodies for the 2016/17 municipal year.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Fiona Taylor, Head of Legal and Democratic Services (Tel: 020 8227 2114) (fiona.taylor@lbbd.gov.uk)</p>
<p><b>Assembly:</b> <b>18.5.16</b></p>	<p>Members' Allowances Scheme 2016/17 <i>[Annual Item]</i></p> <p>The Assembly will be asked to approve the Members' Allowances Scheme for the 2016/17 municipal year.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Fiona Taylor, Head of Legal and Democratic Services (Tel: 020 8227 2114) (fiona.taylor@lbbd.gov.uk)</p>
<p><b>Cabinet:</b> <b>24.5.16</b></p>	<p><b>Revenue and Capital Provisional Outturn 2015/16</b> : Financial <i>[Annual Item]</i></p> <p>The Cabinet will be asked to approve the Council's revenue and capital provisional outturn position for 2015/16 and, if necessary, any appropriate in-year budget adjustments.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Jonathan Bunt, Chief Finance Officer (Tel: 020 8724 8427) (jonathan.bunt@lbbd.gov.uk)</p>
<p><b>Cabinet:</b> <b>21.6.16</b></p>	<p><b>Revenue and Capital Final Outturn 2015/16</b> : Financial <i>[Annual Item]</i></p> <p>The Cabinet will be asked to approve the Council's final revenue and capital outturn position for 2015/16 and, if necessary, any appropriate in-year budget adjustments.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Jonathan Bunt, Chief Finance Officer (Tel: 020 8724 8427) (jonathan.bunt@lbbd.gov.uk)</p>
<p><b>Cabinet:</b> <b>21.6.16</b></p>	<p><b>Treasury Management Annual Report 2015/16 and Strategy 2016/17</b> : Financial <i>[Annual Item]</i></p> <p>The Cabinet will be asked to recommend to the Assembly the outturn position for the Council's Treasury Management activities during 2015/16 and approve the Treasury Management Strategy for 2016/17.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Jonathan Bunt, Chief Finance Officer (Tel: 020 8724 8427) (jonathan.bunt@lbbd.gov.uk)</p>

<b>Cabinet:</b> <b>21.6.16</b>	<p>Debt Management Performance and Write-Offs 2015/16 (Quarter 4)</p> <p>The Cabinet will be presented with a report on debt management performance and write offs for the latest quarterly period.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	Open	Jonathan Bunt, Chief Finance Officer (Tel: 020 8724 8427) (jonathan.bunt@lbbd.gov.uk)
<b>Cabinet:</b> <b>21.6.16</b>	<p><b>Corporate Delivery Plan 2015/16 - Quarter 4 Update</b> : Community</p> <p>The Cabinet will be presented with a summary of performance for all Corporate Delivery Plan Indicators for the latest quarterly period.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	Open	Jonathan Bunt, Chief Finance Officer (Tel: 020 8724 8427) (jonathan.bunt@lbbd.gov.uk)
<b>Assembly:</b> <b>Not before</b> <b>22.6.16</b>	<p><b>Treasury Management Annual Report 2015/16 and Strategy 2016/17</b> : Financial  <i>[Annual Item]</i></p> <p>The Assembly will be recommended to approve the outturn position for the Council's Treasury Management activities during 2015/16 and approve the Treasury Management Strategy for 2016/17.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	Open	Jonathan Bunt, Chief Finance Officer (Tel: 020 8724 8427) (jonathan.bunt@lbbd.gov.uk)

**Membership of Decision-making Bodies**

**Cabinet:**

Councillor Darren Rodwell, Leader of the Council

Councillor Saima Ashraf, Deputy Leader of the Council and Cabinet Member for Housing

Councillor Dominic Twomey, Deputy Leader of the Council and Cabinet Member for Finance and Central Services

Councillor Laila Butt, Cabinet Member for Crime and Enforcement

Councillor Evelyn Carpenter, Cabinet Member for Education and Schools

Councillor Cameron Geddes, Cabinet Member for Regeneration

Councillor Lynda Rice, Cabinet Member for Environment

Councillor Bill Turner, Cabinet Member for Children's Services and Social Care

Councillor Maureen Worby, Cabinet Member for Adult Social Care and Health

**Assembly:**

All 51 elected members of the Council